



**Category:**  
Essential Skills

**Course Prerequisite:**  
None

**Course Length:**  
2 hours

**Materials:**  
Included (digital only)

**Cancellation Policy:**  
Client pays 50% of fees when a session cancelled between 8 to 14 calendar days and 100% of fees if cancelled within 7 calendar days.

**Minimum Number of Students:**  
4

**Maximum Number of Students:**  
25

**Delivery:**  
vILT or cILT  
(virtual or classroom)

**Pre-work:**  
Pre-read article

## Leveraging Your Training Experience

Leveraging Your Training Experience is designed to teach and equip participants, as well as their managers, with the lessons and tools to gain the most from training and development experiences.

Attendees will learn how to set expectations, establish goals, and provide support and feedback needed back on the job after training events are completed.

### Topics include:

- Company goals and setting expectations
- 70/20/10 development model
- How to choose content and the most effective format for training and development events
- How managers can support participants before, during and after training and development events
- How participants can optimize productivity and performance from a transformational training approach

### What contributes to participants using what they learned back on the job?

Leveraging the 70/20/10 model that 90% of development happens on the job, participants and their managers will learn how to ensure a transfer of the skills from the classroom into the workplace until new and permanent habits and results are realized.